

Grapeland Public Library

Library Policies – Effective June 1, 2013

Library cards	<ul style="list-style-type: none">• Free!• Identification with address required (e.g., driver's license, utility bill)• Renewed/verified every 2 years
Checking out items	<ul style="list-style-type: none">• Up to 10 items per card• Up to 4 DVDs per card at any given time• Please present your library card or identification.• Use of a card is limited to the person named on the card/account. (Parent may check out on child's card, but not the other way around.)• R-rated DVDs limited to Adult cardholders only
Checkout period	<ul style="list-style-type: none">• 2 weeks for any media (books, DVDs, etc.)• 2 renewals
Fines/Fees	<ul style="list-style-type: none">• .10/day for overdue items• Accounts that reach \$5 in accumulated fines will be made inactive until the fines are paid.• Lost items are billed at replacement value; \$5 minimum.
Computers	<ul style="list-style-type: none">• No library card required to use computers• 30-minute sessions become unlimited if at least one computer is available• If we have a waiting list, computers are assigned on a first-come, first-served basis.• Please read the computer use policy before you log in, including "no volume." Feel free to bring headphones or earbuds.
Faxes	<ul style="list-style-type: none">• .50/page, including library cover sheet
Copies, printouts	<ul style="list-style-type: none">• .10/page• Black-and-white copies/printing• All pages printed will be charged, so please preview documents to avoid partial or unwanted pages.
General library use	<ul style="list-style-type: none">• No food or drink in the library.• Please keep voices quiet, and take phone calls outside.• Keep shoes on and feet quiet.• Let us know if we can help find materials or answer questions – we're here to help.• Enjoy your visit!
